



Bad Weather Action Plan, winter 2009-10

In the event of a significant snow fall, especially one that could lead to hazardous road conditions, it is the safety of the pupils that is of paramount importance. As our parents live in many different parts of Cambridgeshire and the surrounding areas, it is possible that weather conditions will vary from place to place. If the conditions suggest that the journey to school could be dangerous, then parents should consider keeping their children at home. Better safe than sorry is the best maxim.

As weather conditions change quickly it is important to have a response to a number of situations:

- If there has been a significant snowfall overnight, and if there is a likelihood that we are unable to provide the required staff/pupil ratio, the school will close. A message will be posted on the school website www.perse.co.uk/prep first thing in the morning and the school telephone (01223 403920) will be manned from 6.45am. Regular updates about arrangements will be placed on the website. Radio Cambridgeshire (FM 96 & 95.7) Star radio and Q103 also broadcast the names of schools which have closed for the day.
- The Headmaster and the Caretaker are resident at the school, so there is always someone available at The Prep whatever the weather. This means that if you set off for the school you can be sure that someone will be present to receive your child.
- We will always endeavour to keep the school open, and even if a full timetable cannot be maintained, a range of educational activities will be organised. If, however, there are not enough staff present to satisfy pupil/teacher ratio requirements, it may be necessary to close during the course of the day. Should this happen we will contact you.
- If the school is open at the start of the day but weather conditions deteriorate as the day progresses, parents will be asked to collect their children as soon as possible. We are happy for pupils to be released at any time during the day. Please note that if you make an arrangement to collect someone else's children, their parents should telephone the school to confirm this with us.
- It is possible that The Pelican and the Upper School will operate different opening arrangements. This is because each school has to take into account:
 - a) the age of its pupils, and the need to ensure their safety
 - b) how many of its staff are likely to be able to come in to supervise/teach pupils on the day concerned.
- If you have children in more than one school, and the schools' arrangements differ, we would understand if it were more convenient for you to keep your Prep child at home.

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